



DEPARTMENT OF SPORT, RECREATION, ARTS AND CULTURE  
ISEBELEZEMIDLALO, ULONWABO, UBUGCISA NENEKCUBEKO  
LEFAPHA LA DIPAPADI, BOIKGATHOLLO, BONONO LE BOTJHABA  
DEPARTEMENT VAN SPORT, ONTSPANNING, KUNS EN KULTUUR



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## EPWP Support: EPWP Sector Coordination, Compliance and Data Management | one (1) year fixed term contract (April 2025-March 2026) | 111 posts across the province

**THIS PROGRAMME IS AIMED AT AFFORDING YOUTH AN EMPLOYMENT OPPORTUNITY TO GAIN WORK EXPERIENCE**

NOTE: Applicants must clearly indicate the district, reference number and the local municipality they are applying for on the signed Z83 Form from any Public body. Applicants who are applying must reside within the district. PLEASE read carefully the instructions concerning application procedures to be followed (last page).

**ALLOWANCE / STIPEND: R3 500.00**

**PLEASE NOTE:** No other benefits apply; successful candidates will be required to cover the cost for their own accommodation and transportation to and from work.

THE POSTS AVAILABLE ARE SEPARATED ACCORDING TO EIGHT (08) DIFFERENT DISTRICTS WITH DIFFERENT REF. FOR ENQUIRIES ON THESE POSTS REFER TO LAST PAGE OF THE ADVERTISEMENT.

### DISTRICTS AND REFERENCE NUMBER FOR THE POSTS

NELSON MANDELA	SBD	JOE GQABI	ALFRED NZO	OR TAMBO	CHRIS HANI	BCM	AMATHOLE
01/2025 EPWP	02/2025 EPWP	03/2025 EPWP	04/2025 EPWP	05/2025 EPWP	06/2025 EPWP	07/2025 EPWP	08/2025 EPWP

### Requirements:

- A recognised National Senior Certificate (Matric) or NQF L4 and equivalent qualification.
- Basic understanding of EPWP and its relationship with the national, provincial, and local government
- Basic organisation, coordination skills, stakeholder management, facilitation, and good understanding of government planning process
- Have a knowledge of local community, arts and culture structures, library and sport and recreation structures.



- Basic communication skills (verbal and written communication skills) and interpersonal relation skills
- Must be presently unemployed
- Must live within a 5km radius of any of the DSRAC service centre including a library/ museum art centre/ hub/cluster/club development and school/cluster of schools
- Must be between the age of 18 – 35
- Must be prepared to undergo training

**Duties:**

- Provide support in the facilitation of the department’s programmes at ward level
- Collaborate and work in an integrated manner with another sector department
- Implement sport, arts, heritage, and cultural activities in at ward levels in art centres, schools, library/ museum art centre/ hubs
- Mobilise schools and youth to be part of sports, arts, culture, heritage, sports and recreation programmes and events
- Maintain relationships with local community organisations and other community youth groups in the community.

All applications must be submitted on a signed Z83 form accompanied by a recent detailed curriculum vitae to be considered. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.

The Department of Sport, Recreation, Arts and Culture is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the department’s equity plan. Persons with disabilities are encouraged to apply.

Correspondence will be limited to successful candidates only and will be expected to avail themselves at the department’s convenience.

The person appointed to this position will be subjected to the signing of a work plan and an employment contract.

The department reserves the right not to make an appointment.

***Please note that this is a fixed contract, and the employer is under no obligation to extend it beyond this period.***

If you have not been contacted within Three (03) months after the closing date of the advertisement, please accept that your application was unsuccessful.

**Closing Date: 07<sup>th</sup> February 2025**

Kindly note that no late applications will be accepted beyond the closing date.



Applications may be forwarded to: Nelson Mandela Metro directed to: The Department of Sport Recreation Arts and Culture No 66 Ring Road, Green Acres, Second Floor, Gqeberha 6000 Enquiries: Sidney Javu: 041 492 1230/34/35/31.

Chris Hani District directed to: The Department of Sport Recreation, Arts and Culture, Komani Office Park, Komani Hospital, Komani, 5320 Enquiry: Mr XT Kwanini Tel: 045 492 0030.

Sarah Baartman District directed to: The Human Resource Department of Sport, Recreation, Arts and Culture Corner Milner & African Street Private Bag X1003 Grahamstown 6139 Enquiries: Ms S. Mpafa Tel: 046 492 0223.

Alfred Nzo District directed to: The Senior Manager: Department of Sport Recreation Arts and Culture, Private BagX531, Mt Ayliff, 5100 OR Hand Deliver to: No 67 Church Street, Mount Ayliff. Enquiries: Mr Gugwana: 039 492 0297

OR Tambo District directed to: The Senior Manager Department of Sport Recreation Arts and Culture, Private Bag X5003, Mthatha, 5100 OR Hand Deliver to: Human Resource Management, 6th Floor Botha Sigcau Building, Mthatha Enquiry: Mr S Stuma Tel: 047 495 0853.

Amathole and BCM District directed to: The Senior Manager Department of Sport Recreation Arts and Culture, Private Bag X9030, East London, 5200 OR Hand Deliver to: No. 16 Commissioner Street, Old Elco House Building, East London, 5201 Enquiry: Mr B Mbangatha Tel: 043 492 1838/ 043 492 1390/ 043 492 1839

Joe Gqabi District directed to: The Senior Manager: Department of Sport Recreation, Arts and Culture, Private BagX1010, Aliwal North, 9750 OR Hand Deliver to: No 27 Queens Terrance, Aliwal North Enquiries: Mr P. Masepe 051 492 4806 / 4772.



**C.C Majikija**  
Deputy Director: Infrastructure & Comm Dev.

22/01/2025

**DATE**



**Ms. Y. Sodaba**  
Acting General Manager: District Operations

23 January 2025

**DATE**

